

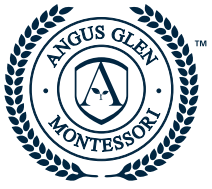


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ANGUS GLEN MONTESSORI 2022/2023 School Year ADMISSION AGREEMENT

"Montessori is an education for independence, preparing not just for school, but for life." - Dr. Maria Montessori

1. A child will be considered for acceptance into the school only after the Application for Admission is fully completed, signed and all necessary documents required have been submitted together. Any outstanding documents will result in a delay in admission to the school.
2. **I/We will follow and adhere to the policies set in the illness and Health Policy for the benefit of all children and families who attend the school. I/we understand that my child cannot attend school if they have a communicable disease or show signs of fever, diarrhea or vomiting.** I/We understand that if my child is sick for three or more days, I/we are required to bring in a doctor's note stating that my child is healthy and can return to school.
3. **I/We will come and pick up my child should he/she become ill, vomits, develops fever or has diarrhea.** I/We will do my best to come within a reasonable time frame to pick them up from the classroom. I/We understand that my child may need to be isolated until an authorized person arrives.
4. A mandatory one-time Admission Fee of \$350 is required upon completing the Application of Admission. **This fee is not refundable for any reason after submission.** I/We understand that there are no prorated refunds for mid-month withdrawal.
5. There are no refunds for **statutory holidays, sick days, communicable disease/illness outbreaks, Teacher Professional Activity Days (PA Days)** or days missed for any other reason throughout the school year.
6. The school is closed for **two weeks** over the winter holiday (December/January) and **one week** in March or April, aligning with the regional public school calendar.
7. If there is a change in the hours that my child attends the school, either **increasing or decreasing hours**, a change in fee structure will be governed by the Fee Schedule in effect at the time of change and not by the fee structure paid at the time of admission.
8. A charge of **\$45 will be levied against an NSF cheque or cheques returned** to the school for any reason.
9. Complete uniforms are **Mandatory** from Monday – Thursday. Friday is a casual day.
10. A written notice of a **student's withdrawal must be received by administration one month prior to the intended date of withdrawal. I/We understand that there will be no refund of Admission Fee and of the last month's prepaid fees.** The balance of the fees from the date of withdrawal will be returned. If I/we choose to return to Angus Glen Montessori, I/we agree to register my child as a new student.
11. The **fire evacuation orientation** and fire exits are shown to the parents at the time of admission.
12. In the event my child's **information changes** during the school term, I/we are required to submit in writing any changes that have occurred to administration office.



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- 13. I/We understand that if my child remains on school campus past the program's end, there will be a late charge of \$1 per minute due upon arrival of the person picking up my child.
- 14. I/We understand that **only pre-authorized adults may pick up my child** and underage siblings are not allowed to pick up the child alone without an adult being present.
- 15. **In case of three (3) or more NSF cheques occur within the same academic year or should fees remain outstanding** for five (5) business days after the due date, I/we understand that Angus Glen Montessori reserves the right to cancel enrolment and take any action necessary it deems to collect overdue accounts.
- 16. I/We understand that a child will only be considered for admission for Casa if he/she is at least 3 years of age by **December of that current year and is "fully toilet trained"**. Toilet trained meaning, the child has (A) bladder and bowel control (B) is able to do a complete washroom routine of cleaning themselves, redressing and washing their hands and (C) is able to indicate to the teacher whether they have the need to go to the washroom or they have the need to be changed in case of an accident.
- 17. Angus Glen Montessori School reserves the right to **accept or reject** an Application of Admission and/or request the withdrawal of a child, if it is in the opinion of the Supervisor and/or Teacher that the action is beneficial to the child or the children in the classroom as a whole.
- 18. Angus Glen Montessori reserves the right to **change the School fees** at any time.

I/We have read and understand the conditions of the Admission Agreement, Fee Schedule and School Policies as outlined in the above of Angus Glen Montessori. I/We hereby agree to all terms and conditions stated therein.

MOTHER/GUARDIAN (PLEASE PRINT NAME)

FATHER/GUARDIAN (PLEASE PRINT NAME)

MOTHER/GUARDIAN SIGNATURE

FATHER/GUARDIAN SIGNATURE

DATE: MM/DD/YY

DATE: MM/DD/YY

SUPERVISOR SIGNATURE

DATE: MM/DD/YY

OFFICE USE ONLY

Child's Name: _____ D.O.B.: _____ Program: _____

Required Documents: _____ Tuition Received: _____ Date: _____